



FORTHCOMING EXECUTIVE DECISIONS

9 September 2013 - 31 March 2014

This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views.

LIST OF FORTHCOMING EXECUTIVE DECISIONS

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email louise.whitaker@kent.gov.uk).

The Kent County Council Cabinet Members are:	
Mr Paul Carter	Leader of the Council
Mr John Simmonds	Deputy Leader & Cabinet Member for Finance and Procurement
Mr David Brazier	Cabinet Member for Transport and Environment
Mr Gary Cooke	Cabinet Member for Corporate and Democratic Services
Mr M Dance	Cabinet Member for Economic Development
Mr Roger Gough	Cabinet Member for Education and Health Reform
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Mike Hill	Cabinet Member for Community Services
Mr Bryan Sweetland	Cabinet Member for Commercial and Traded Services
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY

Summary of all forthcoming executive decisions in date order

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1.

Responsible Cabinet Member : Cabinet Member for Adult Social Care & Public Health

Issue reference: 12/01981

Key decision: No

Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2011 to March 2012

To seek approval of the Annual Report for Adult Social Care for April 2011 – March 2012

Decision details

Decision maker: Cabinet Member for Adult Social Care & Public Health

Date: Not before June 2013

Consultation

The Annual report will be considered for comment by the Social Care Public Health Committee at its meeting on 9th November 2012

Following a request of the Committee a further report was also considered at the meeting of 11th January 2013

No further consultation specified

To make representations or request further information

Steph Abbott

Head of Performance and Information Management

Families and Social Care

Steph.abbott@kent.gov.uk

01622 221796

Supporting documents

Draft Local Account 2011

<https://shareweb.kent.gov.uk/Documents/council-and-democracy/council%20performance/Local-Account-2011.pdf>

2.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 12/01956

Key decision: Yes

Kings Hill Area 62, Village 2

Kings Hill is one of KCC's flagship mixed developments. It provides high quality and in some cases exemplar form of development, which importantly contributes towards bettering design standards.

KCC and its Kings Hill development partners, Liberty have committed to a long term

calibrated and progressive development land disposal programme. The Kings Hill development is a proven and essential regular income through annual distributions, generated by the effective disposal of residential development land. It is proposed that KCC should agree the future disposal of the subject land parcel for best consideration, through a competitive bid basis. This will be facilitated by KCC's development partners, Liberty Property Trust UK.

The proposal will unlock the regeneration of a KCC asset within the Kings Hill development partnership, provide new housing stock, as part of Bold Steps for Housing and provide significant income for KCC.

BS4K:

The decision directly links to the Council's Medium Term Plan (Bold Steps for Kent) in that it aligns with:

Priority 8 - Responding to key regeneration challenges working with our partners by unlocking a key site within a growth point and which contributes to providing new homes and commercial opportunities at Kings Hill. Priority 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure; and Priority 10 – Deliver growth without gridlock.

The proposed decision relates to the long term agreed Master Plan and Strategy for Kings Hill and as part of the Council's Policy Framework.

Impact/costs and risks of proposed decision:

The proposed land sale will form an important part of the remaining unfinished areas of allocated housing development within Village 2. The land disposal will take place based on the Partnership's preferred design and conditional upon detailed planning permission and will ensure a comprehensive and effective design solution with adjacent development of area 64, to help complete and improve the overall Kings Hill Village 2 development. The sale process will be devised to minimise many of the risks of abortive transactions (because of improved demand) and increases certainty for the Partnership/KCC and thereby optimises land values and income.

All risks will be fully considered through a diligent evaluation process when consideration is made of the preferred developer/bidder and brought for a decision.

The only direct costs for KCC are those charged by Legal Services in executing the transactions.

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Reason if Key Decision: Financial criteria exceeded. The land transaction is likely to exceed £1 million.

Consultation

Inform Members of the long agreed and established strategy of the continued development of Kings Hill as a mixed use flagship development.

To be considered by the Policy and Resources Cabinet Committee September 2012

The Kings Hill development and disposal strategy is referred to as a Key Priority in the Annual Plan. However, by necessity there are no specific references to particular sites and the site within this decision.

To make representations or request further information

Matthew Hyland, Kings Hill Project Coordinator, Regeneration and Economy, 01622 223423 - matt.hyland@kent.gov.uk
Supporting documents
None specified

3.
Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services Issue reference: 12/01837 Key decision: Yes
Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration
To seek agreement to delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities. BS4K: The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent. Impact/costs and risks of proposed decision: The risks will be set out in the paper intended to support Cabinet in taking this decision.
Decision details
Decision maker: Cabinet Member for Corporate & Democratic Services Date: Not before June 2013 Reason if Key Decision: This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.
Consultation
The proposed decision will be considered by the relevant Cabinet Committee in June 2012 There has been previous mention of the disposal strategy proposals in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision. Local Member(s) affected: Roger Gough
To make representations or request further information
Rebecca Spore, Director of Property & Infrastructure Support

Rebecca.spore@kent.gov.uk

Supporting documents

Property & Infrastructure Support Business Plan 2011

4.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 12/020231

Key No

Eden Centre Lease

To agree the principle of the grant of a long lease to a charitable community interest company or similar vehicle of The Eden Centre, the timelines and processes that need to follow.

BS4K

The proposal directly links to Bold Steps for Kent, such as putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.

Impact/costs and risks of proposed decision

The impact of the decision will be KCC will have less control if the management and operation of the centre become the responsibility of a third party, reliance on the professionalism of the trustees to deliver a successful facility, financial model for the charitable vehicle will have to be agreed by all partners, reputational risk to KCC if the charitable vehicle fails, relies upon getting buy in from all community groups in occupation to form trust, untried and untested model, level of income generation from the centre which could go to the charitable vehicle is currently unknown as new facility, continued KCC ownership of a non core asset, officers may be unable to get agreement from stakeholders, charitable vehicle is not financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Consultation

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

To make representations or request further information

Barbara Cooper, Director of Economic Development.

Tel no 01622 221856, Barbara.cooper@kent.gov.uk

Supporting documents

None specified

5.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 12/02033

Key decision: Yes

Sandwich Highways Depot

To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme. To seek approval to identify and progress with the acquisition of a new site for the service. The Director of Property and Infrastructure Support is authorised to finalise terms for both the disposal and acquisition of a new site.

BS4K:

This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.

- Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.
- Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.
- Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.

Impact/costs and risks of proposed decision;

The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

Decision details:

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Consultation:

None specified

To make representations or request further information

Rebecca Spore

Director of Property and Infrastructure

Supporting documents

None specified

6.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 13/00050

Key Decision: No

Asset Management Strategy

To seek agreement to the principles of the Asset Management Strategy and to progress the document for publication (website only)

The document relates the current management of property assets and all projects within

Property and Infrastructure Services to the corporate Strategy through 5 key themes. The document outlines the Vision for Asset Management and how we will achieve the vision which is in line with the Bold Steps for Kent.

Financial Implications: Minimal (internal production costs / time through implementation)

Legal Implications: None

Equality Implications: The document outlines the need for an inclusive portfolio.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes this document is part of the P&IS Business Plan.

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Consultation

The strategy was considered by the Policy and Resources Cabinet Committee at its meeting held in March 2012 and will be further considered at the meeting scheduled for 20th June 2013

To make representations or request further information

Lead officer:
Nigel Brown
Asset Development & Commissioning
Manager
01622 696970
Nigel.brown@kent.gov.uk

Relevant Director:
Rebecca Spore,
Director of Property & Infrastructure Support
01622 221151
Rebecca.Spore@kent.gov.uk

Supporting documents

None specified

7.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 13/00013/C

Key decision: Yes

Relocation of Laleham Gap – Land Exchange

To seek approval for a land exchange for a site at New Haine Road, Ramsgate owned by East Kent Opportunities where a new SEN school is to be built to replace Laleham Gap School, Margate and Laleham Gap House School, Broadstairs as per decision 13/00013/A.

Final terms for the transaction will be advised. The Decision will seek for legal agreements to be actioned to complete the land exchange. Funding has been secured from the Government's priority school build programme to fund the necessary capital works.

BS4K

This decision relates to the Bold Steps for Kent in providing value to secure an alternative site to assist the capital programme. The Laleham Gap School site will ultimately be redeveloped and therefore provide an opportunity to build a strong relationship with key business sectors across Kent through the construction on the site. The future use of the development will have a positive impact on the local economy.

Impact/costs and risks of proposed decision

The impact of the decision will be that the proposed replacement school will be completed as quickly as possible to ensure that the capital programme is delivered. Without the decision, the replacement school will be delayed which will affect the delivery of the capital programme and prolong the current school provision which is insufficient and outdated. Refurbishment of the existing school buildings is not a feasible option and does not overcome operational difficulties.

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services
Date: Not before June 2013

Consultation

The relevant Cabinet Committee and local members affected will be consulted before the decision is taken.

To make representations or request further information

Rebecca Spore
Director of Property & Infrastructure Support
01622 221151
rebecca.spore@kent.gov.uk

Supporting documents

None

8.

Responsible Cabinet Member: Cabinet Member for Community Services

Issue reference: 13/00017

Key decision: No

Library Services in Sandgate.

To seek approval to delegate responsibility to Sandgate Parish Council for the day to day running of Library services from Sandgate Library, working with volunteers. KCC will retain the statutory responsibility for providing Library services.

BS4K

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision

- Savings will be delivered.
- Services to customers will remain the same
- The Parish Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for Parish Council and volunteers is insufficient and the standard of

service deteriorates
Decision details
<p>Decision Maker: Cabinet Member for Community Services Date: Not before June 2013</p>
Consultation
<p>Consultation is underway.</p> <p>Key consultee groups Library customers, local people, organisations and groups</p> <p>Start and finish dates of consultation. 30 January 2013 – 6 March 2013</p> <p>Equalities Impact Assessment included in the consultation documentation can be viewed at the Council's website: www.kent.gov.uk/libraries</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment 7 March 2013</p> <p>All members of the council will be informed of the intention to make this decision</p> <p>The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes</p> <p>The views of Mr Prater (Local Member) will be sought before the Cabinet Committee considers the proposed decision.</p>
To make representations or request further information
<p>Cath Anley Libraries Registration and Archives 01622 696946 cath.anley@kent.gov.uk</p>
Supporting documents
None specified

9.
<p>Responsible Cabinet Member: Cabinet Member for Community Services Issue reference: 13/00018 Key decision: No</p>
Library Services in Sherwood
<p>To seek approval to delegate responsibility to Tunbridge Wells Borough Council for the day to day running of Library services from Sherwood Library, working with volunteers. KCC to retain the statutory responsibility for providing Library services.</p> <p>BS4K: To put the citizen in control: the new model will create opportunities for local engagement and</p>

involvement in running library services through volunteering opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision

- Savings will be delivered.
- Services to customers will remain the same
- The Borough Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for the Borough Council and volunteers is insufficient and the standard of service deteriorates

Decision details

Decision maker: Cabinet Member for Community Services

Date: Not before June 2013

Consultation

Consultation is underway

Key consultee groups

Library customers, local people, organisations and groups

Start and finish dates of consultation.

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation

www.kent.gov.uk/libraries

Consultation outcomes and updated Equalities Impact Assessment to be published
7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Mr Tansley's (Local Member) views will be sought before the Cabinet Committee considers the proposed decision.

To make representations or request further information

Cath Anley

Libraries Registration and Archives

01622 696946

cath.anley@kent.gov.uk

Supporting documents

None specified

10.

Responsible Cabinet Member - Cabinet Member for Community Services

Issue reference: 13/00041

Key decision: No

Herne Bay Gateway - temporary relocation of library services

To seek authority to relocate library services from Herne Bay Library to temporary premises during the refurbishment of the building to become a Gateway.

BS4K:

- Putting the citizen in control
- Customer Services Business Plans 2012/13 and 2013/14
- Customer Services Strategy
- Vision for Kent
- New Ways of Working

Financial Implications:

- During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities.
- Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs.
- The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment

Legal Implications:

Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.

Equality Implications:

An EQIA has been carried out and is available.

Is the matter referred to in the relevant Business Plan or Medium Term Capital Programme?

Yes.

Decision details

Decision maker: Cabinet Member for Community Services

Date: Not before June 2013

Consultation

The proposed decision will be considered by Communities Cabinet Committee at the meeting to be held on 11 June 2013.

Further consultation is planned.

Local members affected will be consulted:

- Nicholas Bond : Herne Bay
- Brian MacDowell : Herne Bay
- Canterbury City Council

To make representations or request further information

Lead officer:
Jonathan White
Projects & Operations Manager

Lead Director:
Amanda Honey
Corporate Director Customer &

Tel: 01622 691485 Email: Jonathan.white@kent.gov.uk	Communities Tel: 01622 694100 Email: Amanda.honey@kent.gov.uk
Supporting documents	
None specified	

11.
Responsible Cabinet Member: Cabinet Member for Economic Development Issue reference: 12/02027 Key decision: Yes 28 day publication date expiry: 3 January 2013
Locate in Kent and Visit Kent - Service Level Agreements
To agree Grant in Aid awards to Locate in Kent and Visit Kent Limited for a period of 3 years from 1 st April 2013 to 31 st March 2016.
Decision details
Decision maker: Cabinet Member for Economic Development Date: Not before June 2013 Reason if Key Decision: The decisions involves a commitment to expenditure for a period of 3 years likely to be in excess of £2m across both organisations and therefore the decision exceeds the financial threshold of £1m for non-key decisions
Consultation
The proposed decision has been discussed by the Economic Development Cabinet Committee in November 2012. The report outlined the current SLA arrangements and sought the view of the Committee on future services and performance targets A further report is scheduled for 6 th March Economic Development Cabinet.
To make representations or request further information
Theresa Warford Economic Development Officer Economic Development Tel: 01622 221927 e-mail: theresa.warford@kent.gov.uk
Supporting documents
None specified

12.
Responsible Cabinet Member: Cabinet Member for Economic Development Issue reference No: 13/00035 Key decision: Yes
Southfleet Road, Ebbsfleet: Growing Places Fund investment
A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver

improvements to Southfleet Road. This will help to unlock development at Eastern Quarry and provide access to the commercial development area at Station Quarter North.

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £4 million to bring forward improvements to Southfleet Road.

In order to secure this funding, it is proposed that KCC will enter into:

- a) A credit agreement with Essex County Council to draw down the GPF funding; and
- b) A subsidiary credit agreement with Land Securities Eastern Quarry Ltd, who will deliver the scheme.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing
- Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £4 million. It is anticipated that this will unlock 1,500 homes at Eastern Quarry by 2020, and will also support the development of the Station Quarter North strategic employment site.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before June 2013

Reason if Key Decision: Specified financial criteria exceeded

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project

appraisal process.

Start and finish dates of consultation

Summer 2012 – March 2013

To make representations or request further information

Ross Gill

Economic Strategy & Policy Manager

Business Strategy and Support

Tel: 01622 221312

e-mail: Ross.Gill@kent.gov.uk

Supporting documents

None specified

13.

Responsible Cabinet Member - Cabinet Member for Economic Development

Issue reference: 13/00036

Key decision: No

Sturry Road, Canterbury. Growing Places Fund investment

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver commercial development at Sturry Road, Canterbury

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £629,000 to bring forward a commercial site at Sturry Road, Canterbury.

In order to secure this funding, it is proposed that KCC will enter into:

- c) A credit agreement with Essex County Council to draw down the GPF funding; and
- d) A subsidiary credit agreement with the private sector owners of the development.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £629,000. It is anticipated that this will unlock 4,000 sq m commercial floorspace and facilitate the creation of 40 jobs (gross) by 2015.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before June 2013

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders). In addition, Canterbury City Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the East LEP Board has been published at www.southeastlep.com.

KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Referred to in Economic Development Unit Divisional Business Plan 2013/14

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

The development is located in on the boundary of Canterbury City North East (Graham Gibbens) and Herne and Sturry (Alan Marsh).

There may also be some impact elsewhere in Canterbury (Canterbury West (John Simmonds), Canterbury City South East (Michael Northey), Canterbury City South West (Martin Vye)).

To make representations or request further information

Ross Gill

Economic Strategy & Policy Manager

Business Strategy and Support

01622 221312

Ross.Gill@kent.gov.uk

Supporting documents

None specified.

14.

Responsible Cabinet Member: Cabinet Member for Economic Development
Issue reference: 13/00032
Key decision: Yes

The Base, Phase 2, Dartford. Growing Places Fund investment

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £2.95 million to deliver Phase 2 of The Base.

In order to secure this funding, it is proposed that KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding.

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed. This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £2.95 million. It is anticipated that this will deliver 108 jobs (gross).

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if rental incomes from the completed scheme or the capital receipt from the scheme on its eventual sale are less than anticipated. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before July 2013

Reason if Key Decision: Financial criteria exceeded

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

An Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at www.southeastlep.com.

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

The development is located in Dartford West (Jan Ozog).

To make representations or request further information

Ross Gill
Economic Strategy and Policy Manager
Economic and Spatial Development
01622 221312
07837 872705
Ross.gill@kent.gov.uk

Supporting documents

None specified

15.

Responsible Cabinet Member: Cabinet Member for Economic Development

Issue reference: 13/00034

Key decision: Yes

Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £8 million over five years for a rolling programme of capital investment.

In order to secure this funding, it is proposed that:

- a) KCC will enter into a credit agreement with Essex County Council to draw down the GPF

funding; and

- b) KCC will seek to enter into a series of annual subordinate credit agreement with Discovery Park Ltd (the owners of Discovery Park).

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £8 million. It is anticipated that this will contribute to the safeguarding of up to 2,000 jobs at Discovery Park by supporting the Enterprise Zone's continued viability and attractiveness to investors.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if Discovery Park Ltd is unable to repay. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before July 2013

Reason if Key Decision: Financial criteria exceeded

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dover District Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at www.southeastlep.com.

Has the matter already been discussed by a Cabinet Committee? If not when will be it

<p>discussed by the Cabinet Committee and the date of the meeting Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012 (although these discussions did not include the specific allocation of GPF investment to Discovery Park). In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members? The development is located in Sandwich (Leyland Ridings). However, as the development of the Enterprise Zone is of strategic importance, all Members in East Kent may be affected by the Decision.</p>
<p>To make representations or request further information</p> <p>Ross Gill Economic Strategy and Policy Manager Economic and Spatial Development 01622 221312 07837 872705 Ross.gill@kent.gov.uk</p>
<p>Supporting documents: None specified</p>

<p>16.</p> <p>Responsible Cabinet Member Cabinet Member for Education & Health Reform Issue reference: 12/01974 Key decision: Yes</p>
<p>St John's CE Primary School Canterbury (formerly Kingsmead) - Contract award</p>
<p>To award the contract for works relating to the amalgamation of Kingsmead School and Diocese Payne Smith CE School on the existing Kingsmead site, in order that work can begin in January 2013.</p>
<p>Decision details</p> <p>Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013 Reason if Key Decision: Value of the contract award is likely to be more than £1m</p>
<p>Consultation</p> <p>As part of the process to secure planning permission for this development the local district council, members of the public and other statutory planning stakeholders were consulted on proposals. The proposed decision will be discussed by the Education Cabinet Committee on the 21st November and comments received will be considered by the Cabinet Member before the final decision is taken.</p>

The matter is referred to in the Budget Book 2012/13 – 2014/15, Section 3, line 32 'Modernisation Budget'
Possible exemption from publication or requirement to meet in public To make representations or request further information
It is likely that some or all of the item discussion and documentations supporting the decision will be exempt by virtue of Paragraph 3, Part 1 of Schedule 12a of the Local Government Act 1972. For more information and instructions on how to make representations about the validity of these possible exemptions, please follow the link below: or contact Louise Whitaker on louise.whitaker@kent.gov.uk Tel: 01622 694433
To make representations or request further information on the decision
Rebecca Spore Director of Property and Infrastructure E-mail: Rebecca.spore@kent.gov.uk Tel: 01622 221151
Supporting documents
P&IS Business Plan

17.
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 12/02018 Key decision: No
Expansion of Pembury Primary School, Tunbridge Wells
To seek approval of the expansion of the above named school from 420 places to 630 places and to the issuing of a public notice to that effect.
Decision details
Decision maker: Cabinet Member for Education & Health Reform Date: Not before March 2013
Consultation
Consultation will target: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB A consultation has been established and will run from 26 November 2012 – 21 January 2013.
To make representations or request further information
Lead officer:
Lead Director:

Simon Webb Area Education Officer Tel: 01732 525110 e-mail: simon.webb@kent.gov.uk	Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
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Supporting documents:
None specified

18.
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 12/02023 Key decision: No

Expansion of St Matthews High Broom CofE Primary School, Tunbridge Wells

To seek approval of the expansion of the above named school by one form entry and to the issuing of a public notice to that effect.

Decision details

Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013
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Consultation

<p>Consultation will target the following: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB</p> <p>The consultation will take place between 10 December 2012 and 4 February 2013.</p>

To make representations or request further information

Lead officer: Simon Webb Area Education Officer Tel: 01732 525110 e-mail: simon.webb@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
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Supporting documents
None specified

19.
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 13/00003 Key decision: No

Expansion of Cliftonville Primary School, Margate	
To expand the above named school	
Financial Implications: These will be identified in the report to Education Cabinet Committee on 19 March 2013	
Legal Implications: These will be identified in the report to Education Cabinet Committee on 19 March 2013	
Equality Impact An initial assessment has been carried out and can be found at the following link when the consultation opens http://consultations.kent.gov.uk/consult.ti/system/listConsultations?type=O	
Date of initial screening January 2013	
Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes	
Decision details	
Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013	
Consultation	
Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document. Key consultee groups: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB. Start and finish dates of consultation: TBC. A report was considered at Education Cabinet Committee on 12 September 2012 outlining the Kent County Council School Commissioning Plan 2012-17. A report will be considered by the Education Cabinet Committee in March 2013. A report will be considered on the outcome of the public consultation at Education Cabinet Committee in June 2013	
To make representations or request further information	
Lead officer: Marisa White Area Education Officer 01227 284407 Marisa.white@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
Supporting documents	
Commissioning Plan for Education Provision Kent 2012 – 2017	
20.	
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 13/0009 Key decision: No	
Proposed expansion of Rodmersham Primary School	

To expand the above named school	
Decision details	
Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013	
Consultation	
<p>Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document.</p> <p>Key consultee groups: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB.</p> <p>Start and finish dates of consultation: TBC.</p> <p>It is envisaged that the proposed decision will be considered by the relevant cabinet Committee before being taken.</p>	
To make representations or request further information	
Lead officer: Marisa White Area Education Officer 01227 284407 Marisa.white@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
Supporting documents	
Commissioning Plan for Education Provision Kent 2012 – 2017	

21.
Responsible Cabinet Member: Cabinet Member for Specialist Children's Services Reference No: 13/00051 Key decision: No
Local Children's Services Arrangements
<p>To approve the Children and Young People's Joint Commission Board's Local Children Services Arrangement.</p> <p>BS4K: The Children and Young People's Joint Commissioning Board's local children services arrangements are in line with the Corporate objectives. Namely to:</p> <ul style="list-style-type: none"> • Improving outcomes for children and young people • greater co-operation and co-ordination through integrated and joined-up services • better use of resources. <p>Impact/costs and risks of proposed decision The proposed local children services arrangement will provide the basis for more effective joint commissioning with through local Health and Wellbeing Boards. KCC continues to response its duty to co-operate placed on the local authorities by the Children Act 2004 and Working Together guidance (2013).</p>

Decision details
<p>Decision maker: Cabinet Member for Specialist Children's Services Date: Not before June 2013</p>
Consultation
<p>Key partner agencies represented on the Kent Children and Young People's Joint Commissioning Board and Local Children's Trust Board.</p> <p>The proposed decision will be discussed on the agenda for the Cabinet Committee meeting on 12 June 2013.</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? No.</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members? All</p>
To make representations or request further information
<p>Michael Thomas-Sam, Strategic Business Adviser - FSC, Business Strategy 01622 696116 Michael.thomas-sam@kent.gov.uk</p>
Supporting documents
<p>C3 - App 1 - LCTB proposed decision</p>

22.
<p>Responsible Cabinet Member: Cabinet Member for Transport & Environment Reference No: 12/01924 Key decision: No</p>
A20 Corridor Statutory Quality Bus Partnership Scheme
<p>Cabinet Member approval for the establishment of the Statutory Quality Partnership Scheme (SQPS)</p> <p>BS4K: The SQPS contributes to the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage. It provides the framework for a comprehensive package of improvements to public transport services in the Snodland, West Malling and Kings Hill areas and along the A20 Corridor to Maidstone. The package has been designed to ensure that the level of bus provision is able to accommodate the ongoing housing and employment growth in the Medway Valley area. It will contribute to improved air quality within three Air Quality Management Areas (AQMAs) and involve the setting of minimum service quality standards, thereby locking in the benefits of investment by all parties and ensuring maximum return on public investment.</p> <p>Impact/costs and risks of proposed decision: The establishment of the SQPS will impose formal duties on Kent County Council, Tonbridge and Malling Borough Council and Arriva to make available, respectively, the facilities and services specified in the SQPS Agreement. For KCC, this is likely to include traffic signal priority for buses and passenger information and facilities at bus stops.</p>

Decision details
<p>Decision maker: Cabinet Member for Transport & Environment Date: Not before April 2013</p>
Consultation
<p>The Local Transport Act 2008 requires local transport authorities to consult all operators of local bus services that could be affected by the SQPS; organisations representing the users of local bus services; other relevant local authorities that they think could be affected by the SQPS; the Traffic Commissioner with responsibility for the traffic area affected by the SQPS; and the Chief Officer of Police for the police area affected by the SQPS.</p> <p>Consultation will take place approx August to October 2012 (12 weeks).</p> <p>Equalities Impact assessment anticipated December 2012</p> <p>The proposed decision will be considered by the Environment Highways and waste Cabinet Committee on 15th November 2012</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? No</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members? Cllr Peter Homewood (Malling Rural North East); Cllr Trudy Dean (Malling Central); and Cllr Sarah Hohler (Malling North).</p>
To make representations or request further information
Paul Lulham, Development Planning, Transportation Service 01233 614062 -Paul.Lulham@kent.gov.uk
Supporting documents
None specified

23.
<p>Responsible Cabinet Member: Cabinet Member for Transport & Environment Reference No: 13/00038 Key : No</p>
Joint Transportation Boards - Agreement and Governance
<p>JTB's are an important local mechanism for discussing highway/transport matters. In this context, JTBS meet Kent County Council's Localism Agenda.</p> <p>This decision seeks approval of an updated Joint Transportation Board (JTB) Agreement with District Councils. The existing agreement is out of date and needs to be revised to reflect changes to the County Council's constitution.</p> <p>In particular, a new clause has been added to the Agreement; "subject to the agreement of the Chairman, additional representatives from Parish/Town Councils may attend but may neither vote nor propose a motion nor an amendment".</p> <p>This reflects the current variation in practice within JTBS and the desire to have one flexible</p>

<p>Agreement covering all JTBs rather than individual bespoke arrangements.</p> <p>There are no impacts, costs or risks relating to the proposed decision</p>
<p>Decision details</p>
<p>Who is taking the Decision Cabinet Member for Transport & Environment Date: Not before June 2013</p>
<p>Consultation</p> <p>All JTBs will be consulted on the proposals before the decision will be put to the Cabinet Member for Transport and Environment for consideration on taking the decision</p> <p>The consultation will take place February/March 2013 JTB meetings</p> <p>An Equalities Impact Assessment will not be conducted</p> <p>All County Members will be informed</p> <p>The matter has been considered and the recommendations endorsed by the Environment, Highways and Waste Cabinet Committee at it's meeting of 10 January 2013.</p> <p>The matter is not referred to in the Business Plan or Medium Term Capital programme</p>
<p>To make representations or request further information</p>
<p>David Hall Future Highways Manager e-mail: david.hall@kent.gov.uk</p>
<p>Supporting documents</p>
<p>None specified</p>

CABINET - 16 SEPTEMBER 2013

<p>24.</p> <p>Responsible Cabinet Member: Deputy Leader & Cabinet Member for Finance and Procurement Reference No: 13/00077 Key Yes</p>
<p>Treasury Strategy Update</p>
<p>Approval is sought to proposed changes to the Council's Treasury Management Strategy, specifically to expand the range and types of investment which can be made.</p>
<p>Decision details</p>
<p>Who is taking the Decision: Cabinet Date: 16 September 2013 Reason if Key Decision: Financial Criteria exceeded.</p>
<p>Consultation</p>

The cross-party Treasury Advisory Group will consider the proposal before it is put before Cabinet for decision.

The matter will not be discussed by the Policy and Resources Cabinet Committee as a meeting is not scheduled before the decision is due to be taken.

No particular local members are any more affected than others

To make representations or request further information

Nick Vickers
Head of Financial Services
Tel: 01622 694603
Nick.vickers@kent.gov.uk

Supporting documents

None specified

25.

Responsible Cabinet Member: Cabinet Member for Transport and Environment

Issue reference No: 12/01879

Key decision: No – This is a non-executive decision.

Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage

Approval is sought from the Cabinet Member for the two draft MWDF site plan documents in order to allow the commencement of the consultation on the Mineral Sites Plan and Waste Sites Plan at 'preferred options' stage.

BS4K

The consultation documents will assist in two of the BS4K priorities, (1) helping the economy to grow and (2) putting the citizen in control.

Impact/costs and risks of proposed decision

The preparation of the Kent MWDF is a statutory requirement. Failing to expedite the plan making will have costs to Kent both directly (by failing to comply with the EU Waste Framework Directive and risk incurring infraction proceedings), and to the Kent economy by failing to give the minerals and waste industry the required policy support for their developments.

The consultation will generate interest from both stakeholders and Kent communities whose responses (including objections, letters of support and comments), will need to be processed and analysed to inform the next stage of the plan making process.

The costs of the consultation will be met from the MWDF team budget, and resourced by the MWDF team in E&E. The direct costs include printing a limited number of hard copies of the two main consultation documents for distribution throughout the Kent libraries and Gateways and preparing CDs containing the consultation documents for parish councils and other key stakeholder groups. There will also be a series of stakeholder meetings and 'drop in' sessions co-ordinated to coincide with the consultation.

The main risks arising from the consultation are that some of the host communities for the proposed sites may generate high levels of objections and adverse media publicity.

Decision details
<p>Decision maker: County Council Date: Not before April 2013</p>
Reason if this decision has been delayed/withdrawn from a previous plan
<p>A supplementary sites consultation at 'options stage' was held in late 2011, delaying the preparation of the preferred options of the two sites plans.</p>
Consultation
<p>Planning and Compulsory Purchase Act 2004 and associated regulations as well as the Localism Act 2011 contain statutory requirements relating to consultation on the plan.</p> <p>The consultation will work towards finalising the Kent Minerals Plan and Waste Plan documents, complying with our statutory requirements for plan making. This is the second round of consultations on the mineral sites and waste sites at preferred options stage. The final round of consultations (planned for September 2013) will be at 'pre-submission stage' and will follow the examination in public of the Core Strategy.</p> <p>The consultation level that best reflects this stage in Table 1 is 'joint decision making'.</p> <p>Key consultee groups: Minerals and waste industry, parish councils, district councils and environmental groups, Kent communities near the proposed sites.</p> <p>Start and finish dates of consultation: May 28th – 23rd July 2012</p> <p>The Equalities Impact Assessment will be contained within the MWDF, published on the kent.gov.uk website.</p> <p>Consultation commentary report publication – target date early September 2012; Updated Equalities Impact Assessment will be available from 28th May 2012.</p> <p>The EHW Cabinet Committee will consider the matter on the 11th May 2012 and at further dates as appropriate.</p> <p>The matter is referred to in the Business Plan for E&E</p>
To make representations or request further information
<p>Lillian Harrison, Minerals and Waste Planning Policy Manager, Phone: 01622 221602 Email : lillian.harrison@kent.gov.uk</p>
Supporting documents
<p>Draft Mineral Sites Plan and Draft Waste Sites Plan at 'Preferred Options' stage (to be provided prior to CC on the 11th May).</p>

SEPTEMBER 2013 BY CABINET MEMBER

26.
<p>Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services Issue reference: 13/00064 Key decision: Yes</p>

Thin Client Project

To seek approval of the purchase of software licenses and associated maintenance to deliver the Thin Client project as part of New Ways of Working and award the contract to a firm sourced by public tender and to seek approval of the purchase of computer hardware under existing contracts to support the thin client project.

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services
Date: Not before September 2013
Reason if Key Decision: Financial criteria exceeded.

Consultation

It is likely that the decision cannot be reasonably deferred until the next meeting of the relevant Cabinet Committee. The appropriate procedures will be undertaken in accordance with the Council's Constitution

A report detailing any decision taken outside of the Committee process will be submitted to the Policy & Resources Committee on 25 September 2013 for review

Should the decision be taken before the meeting of the September Cabinet Committee comments will be sought from the Chairman and Group Spokesmen of the Scrutiny Committee and the Property and Resources Committee and considered by the Cabinet Member when taking the decision.

To make representations or request further information

Lead officer:
Tim Garrod, BSS ICT
Tel: 01622 696087
e-mail: tim.garrod@kent.gov.uk

Supporting documents

None specified

27.

Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services
Issue reference: 13/00060
Key decision: Yes

Mid Kent Key Office Hub

To seek approval from the Cabinet Member for Corporate and Democratic Services to provide Mid Kent Key Office Hub in order that the Director of Property and Infrastructure Support may agree terms and proceed with the acquisition and capital works.

The acquisition and associated works will deliver the new Mid Kent Key Office Hub under the New Ways of Working programme. The decision links in with other corporate programmes such as ICT's Unified communications project, Customer Services Strategy and KCC's Organisational Development Plan.

Decision details

<p>Decision maker: Cabinet Member for Corporate & Democratic Services Date: Not before September 2013 Why is it a Key decision? Likely to exceed financial criteria and significantly change current provision and use of office accommodation.</p>	
<p>Consultation</p> <p>The overarching project 'New Ways of Working' of which this Hub is a part was previously known as the New Work Spaces programme and was submitted to the Policy and Resources Cabinet Committee in October 2012, and approved under decision 12/01970 by Roger Gough on 01 February 2013.</p> <p>This particular element of New Ways of Working, the Mid Kent Hub, will be considered by the Policy and Resources Committee on 25 September 2013</p> <p>In addition a full staff consultation will be undertaken.</p> <p>All divisions and local Members within the Mid Kent area may be affected by the proposed decision</p>	
<p>To make representations or request further information</p>	
<p>Lead officer: Elizabeth Luxton Estates team 01622 696928 Elizabeth.Luxton@kent.gov.uk</p>	<p>Lead Director: Rebecca Spore, Director of Property and Infrastructure Support, 01622 221151 Rebecca.Spore@kent.gov.uk</p>
<p>Support documents</p>	
<p>None specified</p>	

<p>28.</p> <p>Responsible Cabinet Member: Cabinet Member for Adult Social Services & Public Health Issue reference: 13/00066 Key decision: Yes</p>
<p>TRACS service transfer to a community based service model</p> <p>As the lease on the current TRACS building in rural Longfield ends in December 2013, and following consultation with users, the Cabinet Member will be asked to consider the transfer of the service to a more community focussed model operating from community hubs in Dartford Town centre.</p> <p>This is in line with the County wide Learning Disability Strategy overseen by Good Day Programme</p>
<p>Decision Details</p> <p>Decision maker: Cabinet Member for Adult Social Services & Public Health Date: Not before October 2013 Reason if Key Decision The decision is likely to result in expenditure of over £1million and therefore considered to be significant in relation to the budget for the service.</p>

Consultation
<p>A formal consultation was conducted following The Variation of Service Procedure on the new proposal for TRACS Day Service. At the end of the 12 week consultation, feedback will be collated and presented for a decision.</p> <p>Key consultee groups Service users, family/carers, KCC Members, Local Councillors, staff, other relevant stakeholders.</p> <p>Start and finish dates of consultation. 21st May- 13th August 2013</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found. Available through The Good Day Programme Office</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment Will be published by 26 Sept 13.</p> <p>Informing Only (Who and when) Service users, family/carers, staff and other relevant stakeholders involved with TRACS. All the dates for these are set out in the consultation pack</p> <p>The matter will be discussed by the Social Care and Public Health Cabinet Committee at its meeting scheduled 04/10/2013</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members? Local Councillors for Dartford, Gravesham and Swanley</p>
To make representations or request further information
<p>Penny Southern Director Learning Disabilities and Mental Health penny.southern@kent.gov.uk 01622 694888</p>
Supporting documents
<p>None specified</p>

<p>29.</p> <p>Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services Issue reference: 13/00065 Key Yes</p>
New Line Learning Academy (Future Schools Trust), Boughton Lane, Loose, Maidstone, ME15 9QL
<p>To seek approval to enter into a land-swap and capital receipt transaction with a developer, subject to an agreement with the occupying academy and to authorise the Director of Property</p>

and Infrastructure Support to conclude the transaction and enter into any necessary contracts or documents.

BS4K

Any capital receipt will support the delivery of the Capital Programme, the site will be redeveloped, providing opportunities for Kent based construction companies, and directly targeting the identified Bold Step to Help the Kent Economy Grow.

Financial Implications:

The receipt from the transaction will directly contribute funds to the Capital Programme.

Legal Implications:

The proposal would require an alteration to the occupying academy's lease.

Equality Implications:

None

Is the matter referred to in your Business Plan or Medium Term Capital Programme?
Yes – The disposal forms part of the disposal target provided under the Capital Programme.

Decision details

Decision maker: Leader and Cabinet Member for Business Strategy, Audit and Transformation

Date: Not before September 2013

Reason if Key Decision: Financial criteria exceeded.

Consultation

The proposed decision will be discussed by the Policy and Resources Cabinet Committee on 25th September 2013.

Mr Brian Clark is the Elected Member for the area within which the property is situated and will be asked to comment before the decision is taken.

Possible exemption from publication or requirement to meet in public. To make representations or request further information

It is likely that some or all of the item discussion and documentations supporting the decision will be exempt by virtue of Paragraph 3, Part 1 of Schedule 12a of the Local Government Act 1972. For more information and instructions on how to make representations about the validity of these possible exemptions, please follow the link below:

or contact

Louise Whitaker on louise.whitaker@kent.gov.uk Tel: 01622 694433

To make representations or request further information

Lead officer:
Andrew Fox. Property Department,
01622 221 322, andrew.fox@kent.gov.uk

Lead Director:
Rebecca Spore, Director of Property and
Infrastructure
01622 221151, rebecca.spore@kent.gov.uk

Support documents

None specified

CABINET MEMBER DECISION - NOT BEFORE OCTOBER 2013

30.	
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 13/00070 Key Decision: Yes	
Proposed enlargement of Lamberhurst St Mary's CofE Primary School - Tunbridge Wells	
To seek agreement to the commissioning of an enlargement of Lamberhurst St Mary's Church of England Primary School by 10 reception places taking their Planned Admission Number to 30 for September 2014	
Decision details	
Decision maker: Cabinet Member for Education & Health Reform Date: Not before October 2013	
Consultation	
The public consultation regarding the proposed expansion was discussed by the Education Cabinet Committee on 21 June 2013	
The public consultation period will run from Friday 5 July 2013 to Thursday 1 August 2013. There will be a public meeting on Wednesday 10 July 2013, 7:30pm	
The results of the consultation and the proposed decision to issue a public notice with the intention of expanding the school will be considered by the Education Cabinet Committee on 27 September 2013	
Which Members and electoral Divisions are affected by this proposed decision? Alex King MBE - Tunbridge Wells Rural	
To make representations or request further information	
Lead officer: Jared Nehra Area Education Officer – West kent 01732 525110 jared.nehra@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 kevin.shovelton@kent.gov.uk
Support documents	
None specified	

31.	
Responsible Cabinet Member: Cabinet Member for Environment, Highways and Waste Issue reference: 13/00025 Key decision: No	
Bold Steps for Aviation	
To approve the council's approach to issues of aviation	
Decision details	

<p>Decision maker: Cabinet Member for Environment, Highways and Waste Date: Not before June 2013</p>
<p>Consultation</p>
<p>The Environment, Highways and Waste Cabinet Committee will consider the Policy before it is considered for adoption by the Cabinet Member.</p>
<p>To make representations or request further information</p>
<p>Rachel Clout Staff Officer to the Corporate Director & Cabinet Member Enterprise & Environment Tel: 01622 221326 e-mail: Rachel.clout@kent.gov.uk</p>
<p>Support documents</p>
<p>None specified</p>

<p>32.</p>
<p>Responsible Cabinet Member: Cabinet Member for Transport & Environment Issue reference: 13/00061 Key decision: Yes</p>
<p>Winter Service Policy 2013 – 14</p>
<p>To seek agreement of the Winter Service Policy for 2013-14</p> <p>The proposals for the winter service policy support the council's priority for achieving greater value for money and more efficient delivery of services by working in partnership with other authorities.</p> <p>The Strategy will allow the Council to continue to provide salt bags to parishes who request them and salt bins will be provided across the county, identified on a map on the Kent County Council website. In addition advice on how people in the Kent community can self help during winter conditions will also be published on the website, including road safety tips – all intended to help put the citizen in Control in accordance with the aims identified in Bold Steps for Kent</p> <p>Financial Implications: £3.3m Legal Implications: None Equality Implications: Mobility issues and access to services for older and disabled highway users</p>
<p>Decision details</p>
<p>Decision maker: Cabinet Member for Transport & Environment Date: Not before October 2013 Reason if Key Decision: Changes to a major policy with financial implications for KCC</p>
<p>Consultation</p>
<p>The Winter Service Policy is reviewed and changes agreed to it agreed annually by the relevant Cabinet Member.</p>

A review of the operation of the winter service during 2012/13 was presented to the committee in April 2013 and the changes will be discussed at the next meeting of the same Committee on 3 October 2013.	
To make representations or request further information	
Lead officer: Carol Valentine, 01622 798358, carol.valentine@kent.gov.uk	Lead Director: John Burr, Highways and Transportation, 01622 694192 john.burr@kent.gov.uk
Support documents	
Well Maintained Highways – Appendix H Winter Service	

33.
Responsible Cabinet Member: Cabinet Member for Transport & Environment Issue reference: 13/00062 Key decision: No
Member Highway Fund Scheme - Review
<p>To consider the results of a review of the Member Highway Fund Scheme (MHF) and agree any improvements/changes to it.</p> <p>The MHF scheme allows Members to fund highway schemes that have been directly promoted by local communities which would not normally be funded by KCC. This is a fundamental part of putting the citizen control in accordance Bold Steps for Kent.</p> <p>Bold Steps for Kent also aims to drive economic prosperity, partly by delivering the priorities set out in our integrated transport strategy <i>Growth Without Gridlock (GWG)</i>. One such priority of GWG is road safety and many of the schemes already implemented as part of the MHF scheme have tackled local road safety concerns.</p> <p>Member satisfaction with the MHF process was reported to have fallen in the last H&T tracker survey, with some Members feeling that the process was too slow and bureaucratic. In addition, staff had spent a disproportionate amount of time designing and promoting schemes which were not then taken forward to construction. This review seeks to directly address these issues by suggesting ways in which bureaucracy can be reduced and scheme delivery speeded up.</p> <p>Financial Implications: No impact on existing budgets Legal Implications: None Equality Implications: None</p> <p>The review is referred to in the Highways and Transportation Business Plan at priority 3 - Transportation: - Improvements to the way we ensure our highway network operates as safely and efficiently – at action point 12.</p>
Decision details
Decision maker: Cabinet Member for Transport & Environment Date: Not before October 2013
Consultation
The outcomes of the review and proposed changes to the scheme will be considered by the Environment Highways and Waste cabinet Committee on 3 October 2013

Internal consultation has been, and will continue to be, undertaken while the final proposals are being developed.	
To make representations or request further information	
Lead officer: Andy Corcoran, Highways & Transportation Tel: 01233 648302 e-mail: andy.corcoran@kent.gov.uk	Lead Director: John Burr, Highways & Transportation Tel: 01622 694192 e-mail: john.burr@kent.gov.uk
Supporting documents	
None specified	

34.	
Responsible Cabinet Member: Cabinet Member for Transport & Environment Issue reference: 13/00063 Key decision: No	
20mph Speed Limit Policy – Review	
To seek approval of an updated Policy for 20mph limits and zones on Kent County Council's roads.	
Decision Details	
Decision maker: Cabinet Member for Transport & Environment Date: Not before October 2013	
Consultation	
<p>The 20mph policy has been discussed by the Environment, Highways and Waste Cabinet Committee at its meeting of 4th July 2012 where it was resolved that:</p> <p>(a) the existing policy be noted; and</p> <p>(b) new 20mph schemes be promoted only as part of a Casualty Reduction Scheme until the current trials had been evaluated, and a new formal policy had been adopted by the County Council.</p> <p>The new policy referred to in (b) above is currently due to be reported to the same cabinet Committee at its meeting scheduled for the 3 October 2013</p> <p>In addition key stakeholders such as Kent Police have been and will continue to be consulted as the new policy is developed.</p>	
To make representations or request further information	
Lead officer: Andy Corcoran, Highways & Transportation Tel: 01233 648302 e-mail: andy.corcoran@kent.gov.uk	Lead Director: John Burr, Highways & Transportation Tel: 01622 694192 e-mail: john.burr@kent.gov.uk
Supporting documents	
Department for Transport Circular 01/2013 SETTING LOCAL SPEED LIMITS	

NOVEMBER 2013 BY CABINET MEMBER

35.
Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services Issue reference: 12/01902 Key decision: Yes
Dover Christchurch Academy, Melbourne Avenue, Dover, Kent
To seek approval to submit the Feasibility Study to DfS
BS4K This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes
Impact/costs and risks of proposed decision The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.
Decision details
Decision maker: Cabinet Member for Corporate & Democratic Services Date: Not before September 2013 Reason if Key Decision: Significant service developments, reduction, changes in delivery
Consultation
There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals. The proposed decision will be considered by the Property Sub-Committee on 13 th November 2013 The matter is referred to in the Medium Term Plan. The matter is also referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works. Local Member affected Bryan Cope, relevant division member.
To make representations or request further information
Rebecca Spore, Director of Property and Infrastructure Support Rebecca.spore@kent.gov.uk - 01622 221151
Support documents
P&IS Business Plan

CABINET MEMBER DECISIONS FOR 2013 - DATES TO BE CONFIRMED

36.	
Responsible Cabinet Member: Cabinet Member for Environment, Highways and Waste Reference No: 12/01923, 12/01925, 12/01926, 12/01928, 12/01929, 12/01933, 12/01969 Key decision: Yes	
Local Transport Strategies – Various	
<p>To agree various local transport strategies.</p> <p>BS4K: The strategies will ‘Help the ‘Kent Economy Grow’ and ‘Tackle Disadvantage’ by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.</p> <p>Impacts / Costs and risks of proposed decisions: The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2013. The appropriateness and deliverability of each strategy will be an important consideration in the inspector’s decision on the soundness of the Plan as a whole.</p> <p>The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC’s Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.</p> <p>Adoption of the Tonbridge Town Centre Revised Transport Strategy by Kent County Council (KCC).</p>	
Decision Details	
<p>Decision maker: Cabinet Member for Transport and Environment Date: Between December 2012 and December 2013 Reason if Key Decision: The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.</p>	
Consultation	
<p>The relevant Local Members for each plan will be consulted</p> <p>The Environment Highways and Waste Cabinet Committee will consider each plan prior to the agreement of the Cabinet Member.</p>	
To make representations or request further information	
Canterbury & Swale Ruth Goudie Development Planning, Transportation	Thanet Sally Bengé Development Planning, Transportation

<p>Service. Tel: 01233 614187 E-mail ruth.goudie@kent.gov.uk</p> <p>Gravesham Peter Rosevear Development Planning, Transportation Service. Tel: 01233 648315. E-mail: peter.rosevear@kent.gov.uk</p> <p>Maidstone Paul Lulham Development Planning, Transportation service. Tel: 01233 614062 E-mail: paul.lulham@kent.gov.uk</p>	<p>Service. Tel: 01233 614182. E-mail: sally.benge@kent.gov.uk</p> <p>Tunbridge Wells and Tonbridge Town Centre Chad Nwanosike Development Planning Tel: 01233 614101 E-mail chad.nwanosike@kent.gov.uk</p>
<p>Supporting documents</p>	
<p>None specified</p>	